

# GUARANTEED ADMISSION AGREEMENT (GAA)

## LORD FAIRFAX COMMUNITY COLLEGE AND EASTERN MENNONITE UNIVERSITY

Eastern Mennonite University (EMU) and Lord Fairfax Community College (LFCC) recognize the need to facilitate the transfer of students from LFCC to EMU as they pursue their educational goals. This agreement applies to students pursuing transfer from LFCC to the traditional undergraduate program. In an effort to ease the transfer process and to promote the closer coordination of academic courses, programs, and degrees offered by our institutions, LFCC and EMU agree to adopt the following Guaranteed Admission Agreement (GAA).

### ADMISSION AGREEMENT

A Guaranteed Admission Agreement Student (“GAA student”) enrolled in a university parallel program at LFCC who meets EMU’s transfer admission requirements and completes all requirements for an Associate of Science (A.S.) or Associate of Arts & Sciences (A.A.&S.) degree may enroll in EMU and may expect the following:

- A. EMU will guarantee the acceptance of all transferable credits earned from the associate degree program from LFCC. However, a maximum of 65 credits from two-year colleges may be applied to requirements for a degree from EMU, and EMU cannot guarantee that the student will be able to complete all degree requirements within the 120-credit minimum required for graduation at EMU. The student will be informed by EMU at the time an official credit evaluation is prepared if course requirements will require credit hours beyond the 120 minimum needed for graduation.
- B. Completion of the A.S. or A.A.&S. degree will satisfy all general education requirements at EMU with the exception of a three-credit Bible & Religion requirement, a two-credit Senior Seminar, and unless otherwise satisfied, the EMU cross-cultural learning requirement.
- C. Acceptance in some programs at EMU is competitive; acceptance into EMU does not imply admission to these programs without further acceptance by the program. Students participating in this admission agreement should follow all special departmental/program application procedures and deadlines, as well as grade point requirements.

### **Eligibility:**

1. Students must be degree seeking at LFCC and have formally applied to graduate from a transfer-oriented degree program at LFCC with a cumulative GPA of 2.5 or higher on a four-point scale upon application to EMU **and** upon graduation from LFCC.
2. Students must have earned a grade of C or higher in each LFCC course applicable to the transfer-oriented associate degree program.
3. Students should complete and sign a Guaranteed Admission Agreement *Letter of Intent* (at least one semester prior to enrollment at EMU).
4. Upon graduation, students must submit an official transcript showing completion of the associate degree to the EMU Admissions Office.

5. LFCC students who do not meet the GAA eligibility requirements listed above are eligible to apply for admission to EMU but are not guaranteed admission under this agreement.

#### **Benefits of the GAA for LFCC students:**

1. The EMU application fee will be waived for LFCC students enrolled through this agreement.
2. Transfer students may qualify for financial aid opportunities at EMU. This includes transfer merit aid based on college GPA scores, a special LFCC transfer bonus grant, and the Virginia Tuition Assistance Grant (VTAG). Other financial aid may also be available. Details can be obtained from the EMU financial assistance office.
3. An additional benefit will include access to EMU athletic events. Any LFCC student may attend any home game free of charge by presentation of a current, valid LFCC student ID card.

#### **Responsibilities of LFCC:**

1. Disseminate accurate information to LFCC transfer program students regarding the general conditions of this articulation agreement. Those provisions include the conditions for guaranteed acceptance to EMU, and notification that acceptance to the university does not guarantee acceptance to any particular major field of study.
2. Provide academic advising services to assist LFCC students in choosing courses that will best prepare them for their intended major at EMU. The LFCC Student Services Division will provide appropriate and accurate advising services related to students' plans to apply to EMU.
3. Provide annual communication about LFCC curriculum changes that may affect the "Lord Fairfax Community College Program Advising Guide for Selected EMU Majors."
4. Collaborate with EMU to promote the articulation agreement among prospective and current LFCC students including space for an EMU admissions counselor to meet with prospective students.

#### **Responsibilities of EMU:**

1. Provide LFCC with course equivalency information regarding LFCC courses and equivalent EMU courses; this includes an annual review of the "Lord Fairfax Community College Program Advising Guide for Selected EMU Majors."
1. Disseminate accurate information to prospective transfer students regarding the general conditions of this articulation agreement. Those provisions include the conditions for guaranteed acceptance to EMU, and notification that acceptance to the university does not guarantee acceptance to any particular major field of study.
2. Provide academic advising services to GAA students prior to transfer to assist these students in making a smooth transition from LFCC to EMU.
3. Notify the appropriate individual at LFCC when situations arise that warrant LFCC faculty and EMU faculty interaction to address advising or curricular issues.
4. Collaborate with LFCC to promote the articulation agreement among prospective and current LFCC students.

## Responsibilities of the Student:

1. It is primarily the responsibility of students who choose to pursue this articulation agreement to know and understand the requirements for the LFCC transfer-oriented degree, as well as degree requirements and the specific requirements for their intended major at EMU.
2. The student will review the Guaranteed Admission Agreement and are encouraged to submit a *Letter of Intent* at least one semester prior to projected EMU enrollment. By submitting the letter of intent, GAA students will have access to advising services prior to enrollment at EMU. The letter may be found at [www.emu.edu/transfer](http://www.emu.edu/transfer). A signed copy should be submitted to the EMU Transfer Admissions Counselor.
3. A student must contact the transfer counselor at LFCC for approval before initiating changes in his or her program of study, or if participation in the GAA is to be terminated.
4. A student must obtain the LFCC associate degree with a cumulative grade point average of 2.5 on a four-point scale. A minimum grade of C must be obtained in each course the student wishes to transfer unless otherwise indicated. Eligible transfer students must provide transcripts from any other institutions attended.
5. Meet minimum grade criteria and prerequisites for courses in specific programs at EMU.
6. Submit the EMU/Guaranteed Admission Agreement Application for Admission and request that all previously attended colleges/universities submit an official transcript to EMU's office of Admissions.

## LFCC's Curricula Utilized for GAA:

1. When an articulation agreement is made involving a specific program, addenda will define further the specific details affecting students who enroll in that academic program.
2. LFCC and EMU will each designate individuals who will be responsible for all aspects of this articulation agreement.
3. Both parties are to communicate the conditions of this agreement to their respective clientele (external and internal constituents). EMU and LFCC will review this agreement every three years and make adjustments or amendments as deemed appropriate to maintain the integrity of each institution as well as for the improvement of the transfer process and student articulation. Such changes will not adversely affect students already enrolled and covered under the provisions of the existing agreement.
4. The articulation agreement will remain in effect until terminated by either party upon written notice to the other party of an intention to terminate. Such notice should be given at least one year in advance of the effective date of termination, and students who entered under the agreement may take advantage of its terms for two years after termination becomes effective.

Approval Granted by:

  
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Kimberly P. Blosser, President  
Lord Fairfax Community College

5/14/18  
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Date

  
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Susan Schultz Huxman, President  
Eastern Mennonite University

5/23/18  
\_\_\_\_\_  
Date