



Admissions and Records Office
 173 Skirmisher Lane • Middletown, Virginia 22645
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 admissions@lfcc.edu

Visiting Student Enrollment Request

Semester: Fall Spring Summer Year 20____ Location/Campus: _____

LFCC Student ID#: _____ Date of Birth: _____

Name _____
Last First Middle

Phone: _____ Email: _____

- I am a:** Transient Student (Primarily enrolled at another institution but taking classes at LFCC to transfer back to the primary institution)
- Post Degree Student (Have earned an associate degree or higher)
- I am an F1 Visa holder (Attach permission letter from primary institution for immediate processing)

Enroll or Add

Class #	Subject	Course #	Section	Course Title	Credits
12345	HIS	112	00A	U.S. History I (example)	3

- **LFCC recommends taking Part I before taking Part II of any sequenced course. LFCC is not responsible for the outcome of any course not taken in the correct sequence or without the suggested pre-requisites.**
- **I understand that the courses may not transfer back to my primary institution or school division (if seeking re-certification) if I have not worked with an appropriate school official.**
- **Visiting students are NOT eligible for financial aid at LFCC.**

Student's Signature: _____ Date: _____

For Office use only

Processed by: _____ Date: _____

Student Notified: _____ Date: _____