

Institution: Lord Fairfax Community College (232575)**User ID: P2325753****Completions Overview**

Welcome to the IPEDS Completions survey component. The Completions component is one of several IPEDS components that is conducted during the Fall data collection period. It collects the number of degrees and certificates awarded by field of study, level of award, race/ethnicity, and gender. The reporting period for the Completions component is during the 12-month time period beginning July 1 of the previous calendar year and ending June 30 of the current calendar year; therefore, for this year's Completions component, the reporting period is between July 1, 2013 and June 30, 2014. The Completions component is also collecting the number of students (e.g., completers) who earned awards between July 1, 2013 and June 30, 2014.

Completions Common Errors

Some common completions component errors include the following:

- Including award levels on your current year Completions that were not reported on your previous year's (PY) Institutional Characteristics (IC). [Award levels in the PY IC component cannot be changed; therefore, contact the IPEDS Help Desk at 1-877-225-2568 if you need assistance.]
- Forgetting to select CIP codes for new programs of study that are offered by the institution, but do not have completions for the reporting period.
- Forgetting to enter in zero in at least one of the cells for CIP codes that do not have completions.

Recent Changes

- The following question on **distance education** has been added to the bottom of each individual "CIP Data" screen:
"Is this program offered as a distance education program?"
- The following two screens, which collect data specifically on students were added to this component, beginning in the 2012-13 survey year:
 - **"All Completers"** - Collects the number of students who earned an award between July 1, 2013 and June 30, 2014 by gender and race/ethnicity. (The intent of this screen is to collect an **unduplicated count** of total numbers of completers.)
 - **"Completers by Level"** - Collects the number of students who earned an award between July 1, 2013 and June 30, 2014 by award level and 1) by gender; 2) by race/ethnicity; and 3) by age.
- The definition for Post-baccalaureate Certificate has changed slightly for the 2014-15 collection. The new definition is as follows: **An award that requires completion of an organized program of study beyond the bachelor's. It is designed for persons who have completed a baccalaureate degree, but does not meet the requirements of a master's degree.**

NOTE: Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered sub-baccalaureate undergraduate programs, and students in these programs are undergraduate students.

General Information

CIP Codes:

The [CIP 2010 Website](#) includes a list of new CIP codes, a list of deleted CIP codes, a list of moved CIP Codes, and an online crosswalk of the 2000 CIP and 2010 CIP.

The Resources Page of the CIP 2010 website contains many valuable resources including:

- CIP 2010 Manual and copies of previous editions of the CIP Manual
- Crosswalk between the 2000 CIP codes and the 2010 CIP codes in Excel format

Keep in mind that some information provided by institutions on the Completions component appear in the [College Navigator](#), which is a major tool used by consumers searching for information about postsecondary education. It is therefore vitally important that you include accurate information about your institution.

Survey materials can be downloaded using the following link: [Survey Materials](#).

The prior year revision system can be accessed using the following link: [Prior Year Revision System](#)

Completions CIP Data

CIPCODE	Award Level	Major	Gender	Non Resident Alien	Hispanic / Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	distance education program
03.0101 Natural Resources/Conservation, General	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	1	0	0	1	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	1	0	0	1	No
11.0101 Computer and Information Sciences, General	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	15	0	2	17	
			Women	0	0	0	0	0	0	12	0	0	12	
			Total	0	0	0	0	0	0	27	0	2	29	No
11.0101 Computer and Information Sciences, General	3 - Associate's degree	1	Men	0	0	0	0	0	0	19	0	1	20	
			Women	0	0	0	0	0	5	0	0	5		
			Total	0	0	0	0	0	24	0	1	25	Yes	
11.0801 Web Page, Digital/Multimedia and Information Resources Design	1 - Awards of less than 1 academic year	1	Men	0	0	0	1	1	0	8	0	0	10	
			Women	0	0	0	0	0	0	6	0	0	6	
			Total	0	0	0	1	1	0	14	0	0	16	No
15.0000 Engineering Technology, General	3 - Associate's degree	1	Men	0	0	0	0	4	1	8	0	0	13	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	4	1	8	0	0	13	No
15.0303 Electrical, Electronic and Communications Engineering Technology/Technician	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	21	0	0	21	
			Women	0	0	0	0	0	0	2	0	1	3	
			Total	0	0	0	0	0	0	23	0	1	24	No
15.0699 Industrial Production Technologies/Technicians, Other	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	No
15.1302 CAD/CADD Drafting and/or Design Technology/Technician	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	1	0	1	0	0	2	
			Women	0	0	0	0	0	0	1	0	0	1	
			Total	0	0	0	0	1	0	2	0	0	3	No
16.1603 Sign Language Interpretation and Translation	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	3	0	0	3	
			Women	0	0	0	0	1	0	13	0	0	14	
			Total	0	0	0	0	1	0	16	0	0	17	No
19.0709 Child Care Provider/Assistant	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	1	0	0	0	0	1	
			Women	0	1	0	0	4	0	10	0	0	15	
			Total	0	1	0	0	5	0	10	0	0	16	No
19.0709 Child Care Provider/Assistant	3 - Associate's degree	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	1	0	4	0	0	5	
			Total	0	0	0	0	1	0	4	0	0	5	No
22.0302 Legal Assistant/Paralegal	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	1	0	0	1	
			Women	0	1	0	0	0	1	12	0	0	14	
			Total	0	1	0	0	0	1	13	0	0	15	No

CIPCODE	Award Level	Major	Gender	Non Resident Alien	Hispanic / Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	distance education program	
50.0605 Photography	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	1	0	0	1		
			Women	0	0	0	1	0	0	0	0	0	0	1	
			Total	0	0	0	1	0	0	1	0	0	0	2	No
50.9999 Visual and Performing Arts, Other	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	0	0	0	0		
			Women	0	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	0	No
51.0707 Health Information/Medical Records Technology/Technician	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	0	0	0	0		
			Women	0	0	0	0	0	0	1	0	0	0	1	
			Total	0	0	0	0	0	0	1	0	0	0	1	No
51.0707 Health Information/Medical Records Technology/Technician	3 - Associate's degree	1	Men	0	0	0	0	0	0	0	0	0	0		
			Women	0	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	0	No
51.0799 Health and Medical Administrative Services, Other	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	0	0	0	0		
			Women	0	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	0	No
51.0799 Health and Medical Administrative Services, Other	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	1	0	0	1		
			Women	0	6	0	0	3	0	31	1	0	41		
			Total	0	6	0	0	3	0	32	1	0	42	No	
51.0904 Emergency Medical Technology/Technician (EMT Paramedic)	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	20	0	0	20		
			Women	0	0	0	0	0	0	6	0	0	6		
			Total	0	0	0	0	0	0	26	0	0	26	No	
51.0904 Emergency Medical Technology/Technician (EMT Paramedic)	3 - Associate's degree	1	Men	0	0	0	0	0	0	5	0	0	5		
			Women	0	0	0	0	0	0	1	0	0	1		
			Total	0	0	0	0	0	0	6	0	0	6	No	
51.0909 Surgical Technology/Technologist	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	0	0	0	0		
			Women	0	0	0	0	0	0	9	1	0	10		
			Total	0	0	0	0	0	0	9	1	0	10	No	
51.0999 Allied Health Diagnostic, Intervention, and Treatment Professions, Other	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	1	0	0	0	3	0	0	4		
			Women	0	3	0	2	3	1	50	0	0	59		
			Total	0	3	1	2	3	1	53	0	0	63	Yes	
51.1004 Clinical/Medical Laboratory Technician	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	1	0	0	1		
			Women	0	1	0	0	1	0	8	0	0	10		
			Total	0	1	0	0	1	0	9	0	0	11	No	
51.3801 Registered Nursing/Registered Nurse	3 - Associate's degree	1	Men	0	0	1	0	1	0	4	1	0	7		
			Women	0	2	0	1	1	0	54	1	0	59		
			Total	0	2	1	1	2	0	58	2	0	66	No	

CIPCODE	Award Level	Major	Gender	Non Resident Alien	Hispanic / Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	distance education program
51.3901 Licensed Practical/Vocational Nurse Training	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	0
51.3901 Licensed Practical/Vocational Nurse Training	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	1	0	0	0	0	1	0	0	2	
			Women	0	1	0	1	4	0	26	0	0	32	
			Total	0	2	0	1	4	0	27	0	0	34	No
52.0299 Business Administration, Management and Operations, Other	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	5	0	0	5	
			Women	0	0	0	0	0	0	4	1	0	5	
			Total	0	0	0	0	0	0	9	1	0	10	No
52.0299 Business Administration, Management and Operations, Other	3 - Associate's degree	1	Men	0	1	0	0	1	0	5	0	0	7	
			Women	0	3	0	0	0	0	9	0	0	12	
			Total	0	4	0	0	1	0	14	0	0	19	No
52.0399 Accounting and Related Services, Other	3 - Associate's degree	1	Men	0	0	0	0	0	1	1	0	0	2	
			Women	0	0	0	0	1	0	7	0	0	8	
			Total	0	0	0	0	1	1	8	0	0	10	No
52.0499 Business Operations Support and Secretarial Services, Other	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	6	0	0	6	
			Total	0	0	0	0	0	0	6	0	0	6	No
52.0499 Business Operations Support and Secretarial Services, Other	3 - Associate's degree	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	13	0	0	13	
			Total	0	0	0	0	0	0	13	0	0	13	No
52.1501 Real Estate	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	1	0	0	1	
			Total	0	0	0	0	0	0	1	0	0	1	No

Completions: total by first major

99.0000 Summary Grand Totals	Award Level	Nonresident alien	Hispanic Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ethnicity unknown	Total	PY Total
Awards of less than 1 academic year	1											
Men		0	0	0	1	3	0	91	0	2	97	78
Women		0	2	0	1	6	0	66	1	1	77	73
Total		0	2	0	2	9	0	157	1	3	174	151
Awards of at least 1 but less than 2 academic years	2											
Men		0	14	1	6	3	0	138	5	2	169	152
Women		0	24	1	7	21	2	309	6	4	374	343
Total		0	38	2	13	24	2	447	11	6	543	495
Associate's degree	3											
Men		3	16	1	3	11	5	224	8	2	273	233
Women		1	19	1	3	12	2	363	14	2	417	401
Total		4	35	2	6	23	7	587	22	4	690	634

Grand Total Men		3	30	2	10	17	5	453	13	6	539	463
Grand Total Women		1	45	2	11	39	4	738	21	7	868	817
Grand Total		4	75	4	21	56	9	1191	34	13	1407	1280

PY Grand Total Men		5	21	4	10	22	6	389	5	1		463
PY Grand Total Women		2	31	3	13	24	15	713	14	2		817
PY Grand Total		7	52	7	23	46	21	1102	19	3		1280

All Completers

Institutions must report the following information. (Some data will be pre-populated from the completions by CIP code data.)

All Completers

Number of students by gender and race and ethnicity earning an award between July 1, 2013 and June 30, 2014. Count each student only once, regardless of how many awards he/she earned. The intent of this screen is to collect an unduplicated count of total numbers of *completers*.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Men		Women		Total Students
	Number of Students	Total Awards	Number of Students	Total Awards	
<u>Nonresident alien</u>	<input type="text" value="2"/>	3	<input type="text" value="1"/>	1	3
<u>Hispanic/Latino</u>	<input type="text" value="27"/>	30	<input type="text" value="39"/>	45	66
<u>American Indian or Alaska Native</u>	<input type="text" value="1"/>	2	<input type="text" value="2"/>	2	3
<u>Asian</u>	<input type="text" value="8"/>	10	<input type="text" value="10"/>	11	18
<u>Black or African American</u>	<input type="text" value="14"/>	17	<input type="text" value="33"/>	39	47
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="5"/>	5	<input type="text" value="4"/>	4	9
<u>White</u>	<input type="text" value="369"/>	453	<input type="text" value="617"/>	738	986
<u>Two or more races</u>	<input type="text" value="12"/>	13	<input type="text" value="19"/>	21	31
<u>Race and ethnicity unknown</u>	<input type="text" value="4"/>	6	<input type="text" value="5"/>	7	9
TOTAL	442	539	730	868	1,172
PY TOTAL	375		687		1,062

Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Less than 1-year certificates

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2013 and June 30, 2014. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	<input type="text" value="72"/>	97
Women	<input type="text" value="69"/>	77
TOTAL	141	174
PY TOTAL	121	

By Race/Ethnicity

<u>Nonresident alien</u>	<input type="text" value="0"/>	0
<u>Hispanic/Latino</u>	<input type="text" value="2"/>	2
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	0
<u>Asian</u>	<input type="text" value="2"/>	2
<u>Black or African American</u>	<input type="text" value="9"/>	9
<u>Native Hawaiian or Other Pacific Islander</u>		0

	<input type="text" value="0"/>	
<u>White</u>	<input type="text" value="125"/>	157
Two or more races	<input type="text" value="1"/>	1
<u>Race and ethnicity unknown</u>	<input type="text" value="2"/>	3
TOTAL	141	174

 **By Age**

Under 18	<input type="text" value="0"/>	
18-24	<input type="text" value="50"/>	
25-39	<input type="text" value="61"/>	
40 and Above	<input type="text" value="30"/>	
Age Unknown	<input type="text" value="0"/>	
TOTAL	141	174

Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

At least 1 but less than 4-year certificates

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2013 and June 30, 2014. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	168	169
Women	354	374
TOTAL	522	543
PY TOTAL	485	

By Race/Ethnicity

<u>Nonresident alien</u>	0	0
<u>Hispanic/Latino</u>	37	38
<u>American Indian or Alaska Native</u>	2	2
<u>Asian</u>	13	13
<u>Black or African American</u>	21	24
<u>Native Hawaiian or Other Pacific Islander</u>		2

	<input type="text" value="2"/>	
<u>White</u>	<input type="text" value="430"/>	447
Two or more races	<input type="text" value="11"/>	11
<u>Race and ethnicity unknown</u>	<input type="text" value="6"/>	6
TOTAL	522	543

 **By Age**

Under 18	<input type="text" value="9"/>	
18-24	<input type="text" value="354"/>	
25-39	<input type="text" value="111"/>	
40 and Above	<input type="text" value="48"/>	
Age Unknown	<input type="text" value="0"/>	
TOTAL	522	543

Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Associate's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2013 and June 30, 2014. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	259	273
Women	407	417
TOTAL	666	690
PY TOTAL	616	

By Race/Ethnicity

<u>Nonresident alien</u>	3	4
<u>Hispanic/Latino</u>	32	35
<u>American Indian or Alaska Native</u>	2	2
<u>Asian</u>	6	6
<u>Black or African American</u>	21	23
<u>Native Hawaiian or Other Pacific Islander</u>		7

	<input type="text" value="7"/>	
<u>White</u>	<input type="text" value="570"/>	587
Two or more races	<input type="text" value="21"/>	22
<u>Race and ethnicity unknown</u>	<input type="text" value="4"/>	4
TOTAL	666	690

--	--	--

By Age		
Under 18	<input type="text" value="4"/>	
18-24	<input type="text" value="445"/>	
25-39	<input type="text" value="150"/>	
40 and Above	<input type="text" value="67"/>	
Age Unknown	<input type="text" value="0"/>	
TOTAL	666	690

Prepared by

This survey component was prepared by:

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other

Name:

Email:

How long did it take to prepare this survey component?	<input type="text"/>	hours	<input type="text"/>	minutes
--	----------------------	-------	----------------------	---------

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2015.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Summary of Completions Data

Award Level	Number of Completions	
	1 st major	2 nd major
<u>Postsecondary award, certificate, or diploma (less than 1 academic year)</u>	174	0
<u>Postsecondary award, certificate, or diploma (at least 1 but less than 2 academic years)</u>	543	0
<u>Associate's degree</u>	690	0
Total number of degrees and certificates	1,407	

Summary of Completers Data

	Number of Students		
	Men	Women	Total
All Completers	442	730	1,172

Completions

Lord Fairfax Community College (232575)

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	Current year completions (21) are outside the expected range when compared to completions reported in the prior year (4) for: Men, 2-digit field (51), award level (1). Please correct your data or explain. (Error #10503)	Explanation	Yes	
Reason:	The EMT program has expanded its enrollment due to new national requirements. The institution also just received initial national accreditation.			
Perform Edits	Current year completions (6) are outside the expected range when compared to completions reported in the prior year (22) for: Women, 2-digit field (52), award level (1). Please correct your data or explain. (Error #10505)	Explanation	Yes	
Reason:	Several career study certificate programs in this area were eliminated, due to declining enrollment and completions. These include business management marketing and business management information technology.			