



Change of Course Status

LFCC Admissions / Enrollment Services Office

173 Skirmisher Ln · Middletown, VA 22645

Telephone: 540-868-7110 Email: admissions@lfcc.edu Fax: 540-868-7005

Credit to Audit or Audit to Credit

Semester: Fall Spring Summer Year: 20____

Student ID# _____ Date of Birth ____/____/____

Name _____
Last First Middle Former

Phone: _____ Email: _____

I wish to change my status in the courses below from Credit to Audit Audit to Credit

Class #	Subject	Course #	Section	Course Title	Credits

I understand that changing my status from credit to audit may impact any financial aid I have received.

Student's Signature

Date

I voluntarily consent to the use of an electronic record of my LFCC student file. I acknowledge that, by logging into the MYLFCC system with my unique credentials and e-mailing from my @email.vccs.edu account to provide LFCC with this data, I have given my electronic signature which has the same legal and binding effect as a "wet" or handwritten signature.

Faculty Signature

Academic Dean's Signature

For office use only		
Electronic signature verified by: _____	Processed by: _____	Date _____