

Certificate in Administration of Justice

AREA: Administration of Justice

DEGREE: Certificate

LENGTH: Two semesters (one-year) program

PURPOSE: This certificate program incorporates a broad scope of classes which focus on the criminal justice system as a whole and includes pertinent general education classes. The Administration of Justice certificate program opens multiple career paths in the criminal justice field. The program also offers further in-service training for sworn officers or others currently working in the criminal justice system who wish to enhance their job performance or seek promotion in their current jobs.

OCCUPATIONAL OBJECTIVES: Students completing The Administration of Justice certificate program will be better prepared to obtain entry-level employment in a variety of criminal justice jobs including policing, security, corrections, prevention and aftercare, and courts.

TRANSFER GUIDELINES: Students completing this program may choose to transfer to another community college to complete an Associate's degree or transfer to a four-year college for a Bachelor's degree, having taken core general education classes and electives in Administration of Justice.

Course #	Title	Credits
First Semester		
SDV 100	College Success Skills	1
ENG 111	College Composition I	3
	Social Science elective ¹	3
ADJ	ADJ elective ²	3
ADJ 107	Survey of Criminology	3
ITE 115	Introduction to Computer Applications and Concepts	3
Total		16
Second Semester		
ADJ 100	Survey of Criminal Justice System	3
ADJ 105	Juvenile Justice System	3
ADJ 140	Introduction to Corrections	3
ADJ	ADJ elective ²	3
CST 100	Principles of Public Speaking	3
Total		16
Program Total		31

¹Suggested social science electives: SOC 200 Principles of Sociology, SOC 268 Social Problems, PSY 200 Principles of Psychology, PSY 215 Abnormal Psychology, PSY 255 Criminal Behavior

²Suggested ADJ electives: ADJ 171/172 Forensic Science I&II, ADJ 133 Ethics and the Criminal Justice Professional or other ADJ courses.